Why do an internship?

- Provides the opportunity to relate classroom learning to the "real world"
- Improves English and intercultural communication skills
- Develops career-related work experience and contacts
- Gives you a competitive edge in the international job market
- Enhances your study abroad
- Opportunities to visit potential internship sites with ISP Internship Coordinator

INTERNERSHIP SEARCH ASSISTANCE:

FACULTY ADVISOR
ISP INTERNSHIP COORDINATOR
STUDENT EMPLOYMENT OFFICE

Explore careers on Career Coach
http://highline.edu/careercoach/
Highline students and alumni can search for jobs on MyInterfase
www.myinterfase.com/highline/student

In today's business and college market, it's important to make yourself stand out from the competition. Also referred to as an internship, Cooperative Education is a GREAT way to do just that.
Internship Process

1st Quarter
1) 139 Pre-Cooperative Education (Pre-Internship Class)
2) Internship Searching and Applying
3) Once you are offered an internship, decide your work hours and learning objectives with your Supervisor
4) Meet with your Faculty Advisor
Get registered for internship (140)

2nd Quarter
5) 140 Cooperative Education (Internship) while taking other classes

Internship Partners

- Atago
- Azumano Int’l
- Expeditor Int’l
- Four Points by Sheraton
- Hampton Inn
- Himawari Language School
- Jen Inc.
- Pacific Place
- Quality Inn
- Rodeway Inn
- Ye Olde Curiosity Shop
- The Steamer
- Virginia V Ship

STUDENT

I made reservations, checked in and checked out guests, answered phone calls, and handled guest complaints. To communicate with guests and coworkers in English was hard for me at first. However, I eventually started to feel comfortable and gained confidence. I really had fun at my internship site to work with my coworkers. My internship experience is very valuable for me.

~ Rieko Egawa
DoubleTree Suites by Hilton Intern, Winter 14’
HOST Tourism Development Certificate

SUPERVISOR

Interns from Highline Community College we have had at the DoubleTree Suites have been outstanding! We appreciate the program at Highline which encourages students to set goals for their internship and work toward a successful and measurable outcome. It is exciting that we get to be a part of the process in developing strong hospitality program graduates who will benefit the industry around the world.

~ Jaye Zern
Front Office Manager
DoubleTree Suites by Hilton

There is a direct connection from coursework to the internship. As an advisor, I work with each student to make certain the student’s previous coursework will prepare the student for the internship.

~ Nancy Warren
Department Coordinator & Instructor
Hospitality & Tourism Management

For more information about internships, contact Charis Hnin, Internship Coordinator
Email: chnin@highline.edu
Phone: 206-592-3550

Programs with Internship Options:
HOSPITALITY & TOURISM MANAGEMENT
http://host.highline.edu/

BUSINESS
http://business.highline.edu/

BUSINESS INFORMATION TECHNOLOGY
http://btech.highline.edu/